



Newbold Surgery Patient Participation Group



Minutes of the Meeting
Thursday 20th July 2023

In Attendance:

Sister Debbie Dyson (PN), Helen Annett (Practice Secretary), Robert & Marilyn Hay, Kate Caulfield, Phil Elliott, Bob & Sue, Trudy Allen, Maggie & Keith Woolmer.

Apologies received:

Rachael Carrington, Sue Deakin, Sue Webb, Fran & David Corrie

Members Update

Welcome to new member, Kate Caulfield.

Members were reminded of confidentiality and governance and asked to sign an updated PPG agreement if not done previously.

Practice Update

Staff Changes – We were successful with our recruitment for a new Receptionist and welcomed another Rachel to the practice administration team. Rachel comes from a childcare background so has the patience of a saint. She has a beautiful welcoming smile and we think she will be a lovely addition to the reception team. If you see her in surgery, please say hello and make her feel welcome.

We have 2 new female medical students joining us this month. They are joining us for their first primary care placement where they get to review patients requesting an appointment and improve their consultation skills. They will be supervised by Dr Day and Dr Elliott.

Practice Representatives at PPG meetings

This month we were joined by Sister Debbie Dyson. Debbie briefly discussed how her role has changed in the last few months since semi-retirement and relinquishing her role as Nurse Manager.

Debbie discussed her role over the past 30 years since starting her career at The Northern General Hospital as part of the Cardiology Team to overseeing 25 different Practices as a Heart Disease Specialist Nurse and her current role in Practice Nursing having recently taken part-retirement as the Practice Lead Nursing Manager at the surgery then returning as a Practice Nurse and continuing to specialise in the management of chronic diseases.

Debbie's presentation was received well by the members of the group who found it informative and interesting, commenting that she had gained a lot of experience over the years and that it was a pity she had taken part-retirement.

Once we have a confirmed date for the next meeting, Rachael will try to arrange another practice representative to attend. Please let her know as soon as possible if you have any preference of which role you would like to know more about.



This Years Flu Campaign

- Explain on hold till update at end of month – *"PCN level meeting to take place next week to discuss inclusion of Covid Vaccination along with Flu Vaccination"*.
- Possibly giving Covid and Flu together – Ask for feedback if group in agreement with this, better service for patients, saves two trips etc – *"Is it safe to do together? What manufacturer?"*
- As a result don't think we can accommodate Hall on the Green due to vaccine storage and infection control
- Appts to be added and texts sent.
- 2 or 3 Saturday Clinics 16th, 23rd and 30th September are possible dates.
- Any questions/suggestions – *"Very well organised last year, in and out, no problems, no waiting around, it was felt that the introduction of trying to fund raise in the waiting area this year would disrupt the flow of the clinics"*.

AOB

PPG Funds – Members asked for an updated balance of PPG funds. There is currently £745 in funds. This is after the purchase of the 2 fridge data loggers that was agreed at the January meeting. Thank you very much for the purchase of these, as always, we are so grateful for your contributions and kindness.

Members had previously asked for ideas of what else they could contribute to for the benefit of patients. The practice Defibrillator has recently started to error. As this is an essential piece of lifesaving equipment, rather than repair, the practice have decided to purchase a new machine. Members contributed to the old machine in 2013 and were asked if they would like to contribute again?

Members kindly agreed to put £500 from funds towards the new machine. The practice is extremely thankful for this support and generosity.

Members agreed that the rest of the PPG fund £245 should be held back to consider recovering of the blue high seat chairs in the waiting room.

Fundraising Ideas - Members asked if Rachael would purchase an additional bookcase for the waiting room to restart the book sales to increase PPG funds. A suggestion of a raffle for a Christmas hamper was mentioned to help raised funds along with the possibility of utilising the waiting area for other fundraising events (exercise class, chair exercises etc) and a stall on the Medieval Market next year was also suggested.

A suggestion was made to utilise help that could be applied for via the local councillors in the area and that an application could be made from the group.

Proposed building in the area - An open discussion then took place regarding the building of 500 houses on land within the surgery boundary and how this would affect the area regarding oversubscribed Surgeries, Schools and traffic.



Meeting Agenda – Agenda items can be emailed to Rachael prior to the next meeting.

Date and Time of Next Meetings:

Thursday 31st August 2023 – 6.30pm in the Waiting Room

Thursday 23rd November 2023 – 6.30pm in the Waiting Room

Thursday 18th January 2024 – 6.30pm in the Waiting Room – To Be Confirmed